

April 23, 2018

TO THE ADMINISTRATOR ADDRESSED:

Subject: 2018 Summer School Program for English Learners (ELs) in Kindergarten and First Grade

[19 Texas Administrative Code \(TAC\), §89.1250](#), Required Summer School Programs, requires Local Education Agencies (LEAs) to provide a summer school program for English learners who will be eligible for admission to kindergarten or first grade at the beginning of the next school year. LEAs required to offer a bilingual education or special language program during the 2017-2018 school year, including those with approved exceptions, must offer the summer school program. Funding has been appropriated and reimbursements to LEAs will be processed in the fall of 2018 through the Grants Administration Division.

Reimbursement amounts will be based on teaching units with 18 students or a fraction thereof constituting a unit. Since the appropriation for this program is a fixed amount, it will be necessary to prorate unit allotments if enrollment exceeds projections. Based on 2017 program costs, it is suggested that LEAs plan for reimbursements of approximately \$1,100 per unit. Business managers should be informed that the fund code is 289 and that payment to the LEA will be provided through direct deposit.

In accordance with 19 TAC §89.1250(3)(B), LEAs operating a two-semester system are required to offer the program for one-half day for eight weeks while school is recessed for the summer or for a total of 120 hours of instruction on a schedule established by the board of trustees. LEAs operating year-round schools are required to offer a program during intercessions for a total of 120 hours of instruction.

For students who have not attended school previously and need to be identified as English learners, [19 TAC §89.1225](#) requirements related to testing and classification of students must be followed. The *List of Approved Tests for Assessment of English Learners* is required for the identification process and can be found on the Bilingual/ESL webpage at <http://tea.texas.gov/bilingual/esl/education/> under the Documents section.

Please note that data will be collected through the Public Education Information Management System (PEIMS) for summer school 2018. "THE-BILINGUAL/ESL-SUMMER-SCHOOL-INDICATOR-CODE" is included in the Student Program Extension as documented in the 2017-2018 TSDS Data Standards to identify students participating in the Bilingual/ESL Summer School Program. This indicator code is collected in Submission 4 only, and the due date to TEA is **August 30, 2018**.

If you have any questions regarding requirements, please contact Susie Coultriss, State Director of Bilingual/English as a Second Language/Title III, at (512) 463-9414. Questions regarding the PEIMS submission should be submitted through the TSDS Incident Management System (TIMS), which is available within the TSDS portal. Funding questions may be submitted to the [TEA Help DESK](#).

Sincerely,

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Executive Director
Department of Special Populations
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